

VILLAGE OF WILSON

375 Lake Street
P.O. Box 596
Wilson, NY 14172-0596



Gregory Martin, Mayor
Carey L. O'Connor, Clerk-Treasurer
(716)751-6764
www.villageofwilson.org

Village of Wilson Board of Trustees Minutes -April 7, 2025

Village Representatives	Present	Absent	Village Representatives	Present	Absent
Mayor Greg Martin	X		WWTP/DPW Supt. Shawn Galyen		X
Deputy Mayor Joanne Seefeldt	X		CEO Travis Evans		X
Trustee Ellen Hibbard	X		Attorney Michael J. Dowd	X	
Trustee Doug Kepner	X		Engineer Mike Marino	X	
Clerk-Treasurer Carey L. O'Connor	X		Legislator David Godfrey		X
Deputy Clerk-Treasurer Nicole Martin		X			

OATH OF OFFICE

Judge Robert Botzer gave our new Mayor Greg Martin and Trustee Doug Kepner their Oath of Office.

CALL TO ORDER

Mayor Greg Martin called the Village Board meeting to order at 7:00pm. We then proceeded with the Pledge of Allegiance.

PUBLIC HEARING FOR TENTATIVE BUDGET FOR FISCAL YEAR 2025-2026

Mayor Greg Martin opened discussion on the tentative budget and asked if any of the Trustees had any comments on the budget. Mayor Martin then explained what was updated within the budget. Trustee Joanne Seefeldt made a motion to close the public hearing, seconded by Trustee Ellen Hibbard. Trustee Ellen Hibbard made a motion to adopt the 2025-2026 Tentative budget as presented, seconded by Trustee Joanne Seefeldt. Clerk O'Connor took roll Call. Trustee Joanne Seefeldt, yes; Trustee Ellen Hibbard, yes; Mayor Greg Martin, yes; Trustee Doug Kepner, yes. All in favor, the 2025-2026 Village Budget has passed unanimously.

MINUTES

Mayor Greg Martin asked for a motion to accept the meeting minutes from March 20, 2025. Motion was made by Trustee Joanne Seefeldt, seconded by Trustee Ellen Hibbard. Mayor Greg Martin stated that you can find a copy of these minutes in the Clerk's office or online. All in favor, minutes passed.

BUSINESS

Adopting a Building Valuation Data Fee Schedule for Building Permit 12-2025: Mayor Greg Martin read the resolution. Mayor Martin asked if the trustees had any questions. Trustee Ellen Hibbard made a motion to adopt the resolution, seconded by Trustee Joanne Seefeldt. Clerk O'Connor took roll call. Mayor Greg Martin, yes; Trustee Ellen Hibbard, yes; Trustee Joanne Seefeldt, yes; Trustee Doug Kepner, yes. All in favor, resolution adopted.

WWTP Upgrade Evaluation 14:2025: Mayor Martin read the resolution. Trustee Joanne Seefeldt made a motion to adopt the resolution, seconded by Trustee Ellen Hibbard. Clerk O'Connor took roll call. Mayor Greg Martin, yes; Trustee Ellen Hibbard, yes; Trustee Joanne Seefeldt, yes; Trustee Doug Kepner, yes. All in favor, resolution adopted.

Fiscal Year 2025-2026 Appointments: Mayor Greg Martin asked for a motion to accept the appointments. Trustee Ellen Hibbard made a motion to accept the appointments for fiscal year 2025-2026, seconded by Trustee Doug Kepner. All in favor, appointments approved.

Advance of Claims 15-2025: Mayor Greg Martin read the resolution. Trustee Joanne Seefeldt made a motion to adopt the resolution, seconded by Trustee Ellen Hibbard. Roll call taken by Clerk O'Connor, Mayor Greg Martin, yes; Trustee Ellen Hibbard, yes; Trustee Joanne Seefeldt, yes; Trustee Doug Kepner, yes. All in favor, resolution adopted.

Mileage Allowance 16-2025: Mayor Greg Martin read the resolution. Trustee Joanne Seefeldt made a motion to adopt the resolution, seconded by Trustee Ellen Hibbard. Roll call taken by Clerk O'Connor, Mayor Greg Martin, yes; Trustee Ellen Hibbard, yes; Trustee Joanne Seefeldt, yes; Trustee Doug Kepner, yes. All in favor, resolution adopted.

Designating Depositories 17-2025: Mayor Greg Martin read the resolution. Trustee Ellen Hibbard made a motion to adopt the resolution, seconded by Trustee Doug Kepner. Roll call taken by Clerk O'Connor, Mayor Greg Martin, yes; Trustee Ellen Hibbard, yes; Trustee Joanne Seefeldt, yes; Trustee Doug Kepner, yes. All in favor, resolution adopted.

Attendance at Schools & Conferences 18-2025: Mayor Greg Martin read the resolution. Trustee Doug Kepner made a motion to adopt the resolution, seconded by Trustee Joanne Seefeldt. Roll call taken by Clerk O'Connor, Mayor Greg Martin, yes; Trustee Ellen Hibbard, yes; Trustee Joanne Seefeldt, yes; Trustee Doug Kepner, yes. All in favor, resolution adopted.

Village Board Meetings 19-2025: Mayor Greg Martin read the resolution. Trustee Joanne Seefeldt made a motion to adopt the resolution, seconded by Trustee Doug Kepner. Roll call taken by Clerk O'Connor, Mayor Greg Martin, yes; Trustee Ellen Hibbard, yes; Trustee Joanne Seefeldt, yes; Trustee Doug Kepner, yes. All in favor, resolution adopted.

Fair Housing Officer 20-2025: Mayor Greg Martin read the resolution. Trustee Ellen Hibbard made a motion to adopt the resolution, seconded by Trustee Joanne Seefeldt. Roll call taken by Clerk O'Connor, Mayor Greg Martin, yes; Trustee Ellen Hibbard, yes; Trustee Joanne Seefeldt, yes; Trustee Doug Kepner, yes. All in favor, resolution adopted.

ACH Authorization 21-2025: Mayor Greg Martin read the resolution. Trustee Joanne Seefeldt made a motion to adopt the resolution, seconded by Trustee Doug Kepner. Roll call taken by Clerk O'Connor, Mayor Greg Martin, yes; Trustee Ellen Hibbard, yes; Trustee Joanne Seefeldt, yes; Trustee Doug Kepner, yes. All in favor, resolution adopted.

NYCLASS Municipal Cooperation Resolution: Mayor Greg Martin read the resolution. Trustee Ellen Hibbard made a motion to adopt the resolution, seconded by Trustee Doug Kepner. Roll call taken by Clerk O'Connor, Mayor Greg Martin, yes; Trustee Ellen Hibbard, yes; Trustee Joanne Seefeldt, yes; Trustee Doug Kepner, yes. All in favor, resolution adopted.

Sewer and Water Connection Policy and Permit Application: Mayor Greg Martin read the resolution. Trustee Ellen Hibbard made a motion to adopt the resolution, seconded by Trustee Doug Kepner. Roll call taken by Clerk O'Connor, Mayor Greg Martin, yes; Trustee Ellen Hibbard, yes; Trustee Joanne Seefeldt, yes; Trustee Doug Kepner, yes. All in favor, resolution adopted.

ACH Policy: Mayor Greg Martin read the resolution. Trustee Joanne Seefeldt made a motion to adopt the policy, seconded by Trustee Ellen Hibbard. All in favor, policy unanimously passed.

Energy Assessment: Mayor Martin explained that we have had energy assessments completed at the DPW and the WWTP. Mayor Martin explained how beneficial this is to update our Village DPW and WWTP to help save money. He stated this will be coming out of next year's budget and we should pay for it as a whole to save an extra 10%. Mayor Martin asked for a motion to move forward with the updates. Trustee Ellen Hibbard made a motion to move forward with the upgrades, seconded by Joanne Seefeldt. All in favor, motion unanimously approved.

Event Request for Wilson Star Search: Mayor Martin read the Wilson Star Search event request. Attorney Mike Dowd has reviewed and insurance has been provided. Trustee Joanne Seefeldt made a motion to approve the events, seconded by Trustee Doug Kepner. All in favor, event request unanimously passed.

Tronconi Segarra & Associates Engagement Letter: Mayor Martin explained that there is a small increase from last year, however, they have been great to work with and is requesting a motion to approve. Trustee Joanne Seefeldt made a motion to approve, seconded by Trustee Ellen Hibbard. All in favor, motion unanimously passed.

Policy Review: Mayor Martin asked if any of the Trustees have any concerns with our current policies that we have in place. No one had any concerns.

REPORTS

Mayor Greg Martin opened reports.

Engineer Mike Marino reported that he will be submitting the engineering planning grant with the resolution passed tonight. Working on our current grants. Should have a kick-off meeting soon for the water assessment management plan.

Shawn Galyen, Superintendent of Public Works was not able to be here tonight.

Trustee Joanne Seefeldt stated that there is a Tree Committee meeting on the 21st of April at 3 pm.

Trustee Ellen Hibbard has nothing at this time.

Attorney Michael Dowd has nothing at this time.

Clerk Treasurer Carey O'Connor has nothing at this time.

Trustee Doug Kepner has nothing at this time.

Mayor Greg Martin wanted to report our ongoing Grant plans and what's going on. He asked Mike Marino about when the ZEV grant may be announced. Mike hasn't received any updates as of today. Mayor Martin stated:

- we are still working on our ongoing water asset management plan.
- the NYS Main Street Technical assistance study.
- the EPG I&I study.
- the LWRP meeting is next week to discuss the boundaries.
- Grants we've applied for, ZEV grant (electric charger), EPG WWTP Grant Study, Smart Growth updates and we will reapply for that. Martin Park project grant (CFA grant), we are also working with a local non-profit on this project as well.
- have sent in for two congressional requests with Gilibrand and Shumer. Will submit to Tenney as well when that opens.
- working on the Climate Smart status. Hoping to be Bronze status this summer. This will help us with grants.
- we were awarded 50,000 for a SAM Grant in 2017 and it was finally awarded in 2022 but did not know until this morning. We will be working with Mike on what we can do with this to get it done by July.
- Climate Smart Committee meeting will be April 14th.

- Wander About Wilson bike campaign. He's taking bikes to be repaired tomorrow. We will be getting our waiver up soon. We received \$800 from Dave Godfrey at Niagara County to help us purchase bike racks.
- received a quote for some signage at the 425/Townline Pier. This completes the parks plan for the pier.

Mayor Greg Martin closed reports.

CLOSING

Mayor Greg Martin stated that our next Meeting will be on Thursday, April 17, 2025 here at the Town Hall at 2:30pm, and our Board meeting will be that evening at 7:00pm. Mayor Greg Martin requested a motion to adjourn the Board meeting at 7:59pm. Trustee Ellen Hibbard made a motion to adjourn the meeting, seconded by Trustee Joanne Seefeldt . All in favor, meeting adjourned.

Respectfully Submitted,

Carey L. O'Connor

Carey L. O'Connor
Village Clerk-Treasurer