

VILLAGE OF WILSON

375 Lake Street
P.O. Box 596
Wilson, NY 14172-0596
www.villageofwilson.org



Travis Evans
Building Inspector
Code Enforcement Officer

BUILDING PERMIT APPLICATION

Name of Applicant: _____ Phone: _____

Email: _____

Address where work will be performed: _____

Scope of Work to be completed: _____

Contractor(s): _____ Contractor(s) #: _____

Cost of Construction: \$ _____ Square Footage of Work: _____

The following items are needed to receive permit:

- Insurance documents from Contractor (Workers Comp, Liability or CE200 Certificate, listing the Village of Wilson)
- Stamped drawings from a Design Professional for new builds, additions, garages, & any other structural changes.
(Two sets turned in with one being sent to job site)
- Truss Documents and all other manufactured structural elements if applicable
- Manual J (For Energy Code requirements)
- RESCheck COMCheck (for Energy Code requirements)
- If resident performs work themselves, please file a CE200 certificate. Directions on how to obtain can be found at <https://villagewilson.digitaltowpath.org:10199/content/Departments/View/6>