

VILLAGE OF WILSON
 375 Lake Street
 P.O. Box 596
 Wilson, NY 14172-0596



Gregory Martin, Mayor
 Carey L. O'Connor, Clerk-Treasurer
 (716)751-6764
www.villageofwilson.org

Village of Wilson Board of Trustees
 Minutes – November 20, 2025

Village Representatives	Present	Absent	Village Representatives	Present	Absent
Mayor Greg Martin	X		Superintendent Keith Lepine		X
Deputy Mayor Joanne Seefeldt	X		CEO Travis Evans	X	
Trustee Ellen Hibbard	X		Attorney Michael J. Dowd	X	
Trustee Doug Kepner	X		Engineer Mike Marino		X
Clerk-Treasurer Carey L. O'Connor	X		Legislator David Godfrey		X
Deputy Clerk-Treasurer Nicole Martin		X			

CALL TO ORDER

Mayor Greg Martin called the Village Board meeting to order at 7:00pm. We then proceeded with the Pledge of Allegiance.

MINUTES

Mayor Greg Martin asked for a motion to accept the meeting minutes for the October 21, 2025 board meeting. Trustee Douglas Kepner made a motion to accept the minutes, seconded by Trustee Joanne Seefeldt. All in favor, motion passed.

MONTHLY BILLS

Mayor Greg Martin asked for a motion to approve payment of all vouchers. Trustee Joanne Seefeldt made a motion to approve all payments, seconded by Trustee Ellen Hibbard. All in favor, motion passed.

BUSINESS

Announce Public Hearing for 2026 Community Development Block Grant (CDBG) for Thursday, December 18, 2025. Mayor Martin announced the public hearing.

Announce public hearing on Local Law 1-2026: a Local Law providing the legal basis for regulating solar energy systems within the village of Wilson. Mayor Martin announced that the public hearing will be held on December 18, 2025 at 7pm. Mayor Martin gave a brief synopsis of the law and explained that it has gone to the County Planning Board and has been approved.

Wilson First Baptist Church event request for Country Christmas on December 14th from 3-6pm. Attorney Mike Dowd has reviewed and insurance is in place. Mayor Martin asked for a motion to

approve event. Trustee Joanne Seefeldt made a motion to approve event request, seconded by Trustee Douglas Kepner. All in favor, event request approved.

Resolution 27–2025, Authorization for Designated Representative to Execute Grant Agreement with NYS EFC. Mayor Martin read resolution and then proceeded to ask for a motion to approve resolution. Trustee Joanne Seefeldt made the motion to approve, seconded by Trustee Douglas Kepner. Clerk O’Connor took roll call, Mayor Greg Martin, yes; Trustee Ellen Hibbard, yes; Trustee Joanne Seefeldt, yes; Trustee Douglas Kepner, yes. All in favor, resolution passed.

Resolution 28–2025, Authorization and appropriation of local match for the NYS EFC engineering grant. Mayor Martin read resolution and then proceeded to ask for a motion to approve resolution. Trustee Douglas Kepner made the motion to approve, seconded by Trustee Ellen Hibbard. Clerk O’Connor took roll call, Mayor Greg Martin, yes; Trustee Ellen Hibbard, yes; Trustee Joanne Seefeldt, yes; Trustee Douglas Kepner, yes. All in favor, resolution passed.

Memorandum of Understanding and Commitment for Ralph C. Wilson Jr. Legacy Funds. Mayor Greg Martin read the memorandum. Mayor Martin asked for a motion to sign the MOU, motion made by Trustee Douglas Kepner, seconded by Trustee Joanne Seefeldt. All in favor, motion passed.

Service Line Protection Plan Discussion. Mayor Greg Martin read the plan. Mayor Martin explained this is a secondary protection plan and is not mandatory. In order to have it available to our residents we need to enter into an agreement and he has looked at many and this company seems to be the best option for our community. Mayor Martin asked for a motion to approve this agreement. Trustee Joanne Seefeldt made a motion to approve, seconded by Trustee Ellen Hibbard. All in favor, motion approved.

Discussion on Village law updates. Mayor Greg Martin stated that CEO Travis Evans has been working hard to make sure our community is safe and compliant. With that, there may be a time when he has to enforce it in Court. Our laws do not cover the time and cost to do this without it costing the taxpayers. Mayor Martin has reviewed our Local Laws and would like to update some of the codes in order for the cost of enforcing these laws is covered by the fees. Discussion ensued. Mayor Martin has hopes of bringing notice of a public hearing announcement in January.

PUBLIC PARTICIPATION

Mayor Greg Martin opened public participation.

Karen Kiel asked what the purpose of fencing the park is. Mayor Martin stated it would help children with disabilities or children that could run away keep them safe and contained. There has been talk that no communities around have a playground that addresses this issue. With our Park Plan, it would be nice to be inclusive for families and maybe draw them to our community. Wade Wagner asked if we has a community would pay for this fence if we cannot get the grant. Mayor Martin stated that we have not looked at this yet and we will continue to look for a grant to fund this project but the Village taxpayers will not be paying for the fence.

Wade Wagner asked about the new solar law and being that he already has solar panels, how will this effect him. Mayor Martin stated that he is fine. This is moving forward and making sure we have guidelines now that solar is getting used more often. Discussion ensued. Wade asked if this will piggy-back on the battery energy storage. Mayor Martin stated yes. Discussion ensued.

Travis Evans introduced Joe Faris, he is interested in Lakeside Markets. He is working closely with Travis Evans and is hoping he can get it open back up within a couple months. He wants to work with all local farms to have the best of the best. Discussion ensued.

Mayor Greg Martin closed public participation.

REPORTS

Mayor Greg Martin opened reports.

CEO Travis Evans reported forty-seven permits issued to date. Seven this month, Five closed out. Fifteen open. Four complaints and all have been handled. Thirty nine fire inspections completed, three failed to date. Dollar General has been fined after the fifth failed attempt. Three call outs with kids on the roofs by IGA and Funeral home. We have one new build and another new build starting next month. Working hard on empty buildings. New management at Autumnview, dealing with new contractors.

Trustee Joanne Seefeldt has nothing at this time.

Trustee Ellen Hibbard has nothing at this time.

Attorney Mike Dowd has nothing at this time.

Trustee Douglas Kepner thanked Carey for all the hard work she has been doing in the office.

Clerk Treasurer Carey O'Connor reported:

- Worked on R-Cap survey with Alexandria and Sue and got them out.
- Returned final tax roll with unpaid Village taxes to the County.
- Worked on payroll transcription to our Quickbooks online account.
- Updated sign as needed.
- Covered crossing guard.
- Worked with Sharon on grants.
- Heard from resident in regards to their autistic child and having a sign posted along Lake St.
- Quarterly property tax reported to US Census.
- Preparing for water billing. Will be sending information to residents on how to register for their account.
- Training with Joe & Kevin for doing water readings.
- Worked with Pitney Bowes on new agreement. Meter cost is going up 44%. Looking for other alternatives.
- Assisted Travis when needed.
- Banking reconciliations completed. Board was sent updated budget vs actual.
- Starting printing bills for refuse cart rentals.

Mayor Gregory Martin reported:

- LWRP monthly check-in the contract has been sent out to Wendel
- Met a fence company for a quote at Martin Park
- Wastewater treatment plant duty one weekend
- Had another fence quote for Martin Park
- Meet with Home serve about the insurance
- Had a Wilson harbor lease discussion zoom with Dave Godfrey and Army Corps of Engineers
- Met Travis at the old bank and did a safety fire inspection
- Had a Zoom meeting with an on-site energy analyzation company, tried to save money at the waste water treatment plant but they do not take accounts under \$100,000 Was referred to another company that works with Syracuse University
- Had to climate smart committee, Zoom meeting got them the information that they needed. We will be working with a new woman Erin and we will try to be all set to be certified in January.
- Had a village water rate discussion with Jeff Smith from municipal solutions. He has been working with villages and towns to find out the best way forward to meet the rising costs and future costs associated with water and sewer. (Trumansburg, Mt Morris)
- Had a meeting about the village of Wilson consolidated funding application for the engineering planning grant
- There's a Martin Park meeting, attended by phone on the road to discuss adding the splash pad courtesy of the Austin Wilson Memorial fund
- Spoke to Art Cryer resident and lion on the phone about how we can get some more involvement in the local nonprofits
- Spoke to Sheriff about the status of IGA. It has now been released by the sheriff and fire inspector as well.
- How a state parks meeting with Mark Mistratta about their plans for Wilson Tuscarora and how the village can work that into our plans through the EPG's in the LWRP's so that we can get our ourselves in line for future funding that will help our residence and businesses.
- We got Keith's DMR account set up so he can start working on that and turning those in himself
- Had a meeting with Karen From NYMIR about the federal pier liability insurance
- Reviewed laws and what changes needed to be made right now we're losing money going to court so hopefully with the changes we can see movement and not lose money.

- Worked on grant paperwork like the Ralph Wilson foundation for the fence and Martin park applied for a safety grant through Willie's world for a fence at Martin Park.
- Wrote a list and got suggested letters of support ready for the CDBG
- Wrote the CDBG grant for the preliminary engineering report to help us fund water meters
- Worked on the DEC grant application for tree planning, and maintenance so we're ready, that will become available next month.
- Worked on community solar ideas, comparing a few different companies
- Wrote a letter explaining vacant building late fees to people that are ignoring it
- Wrote an MOU for the splash pad at Martin Park
- Wrote an MOU for the fence at Martin Park
- Sent the town new sunset island fees for 2026
- Applied for housing analysis and zoning upgrades pro housing grant
- Tree city USA GRANT has made it to national Arbor Day Foundation review– past regional & state review

Mayor Greg Martin closed reports.

CLOSING

Mayor Greg Martin stated that our next Employee and Board meeting will be on Thursday, December 18, 2025 at 2:30 pm and 7:00 pm here at the Town Hall. Mayor Martin asked for a motion to adjourn the meeting at 7:59 pm. Motion made by Trustee Joanne Seefeldt, seconded by Trustee Douglas Kepner. All in favor, meeting adjourned.

Respectfully Submitted,

Carey L. O'Connor

Carey L. O'Connor
Village Clerk–Treasurer