

## VILLAGE OF WILSON

375 Lake Street  
P.O. Box 596  
Wilson, NY 14172-0596



Arthur Lawson, Mayor  
Carey L. O'Connor, Clerk-Treasurer  
(716)751-6764  
[www.villageofwilson.org](http://www.villageofwilson.org)

### Village of Wilson Board of Trustees Minutes - January 16, 2025

Village Representatives	Present	Absent	Village Representatives	Present	Absent
Mayor Arthur Lawson		X	WWTP/DPW Supt. Shawn Galyen	X	
Deputy Mayor/Trustee Greg Martin	X		CEO Travis Evans	X	
Trustee Ellen Hibbard	X		Attorney Michael J. Dowd	X	
Trustee Joanne Seefeldt	X		Engineer Mike Marino		X
Clerk-Treasurer Carey L. O'Connor	X		Legislator David Godfrey		X
Deputy Clerk-Treasurer Nicole Martin		X			

#### CALL TO ORDER

Deputy Mayor Greg Martin called the Village Board meeting to order at 7:00pm. We then proceeded with the Pledge of Allegiance.

#### OATH OF OFFICE

Deputy Mayor Greg Martin gave our new Village Attorney, Michael J. Dowd his Oath of Office.

#### MINUTES

Deputy Mayor Greg Martin reminded everyone that you can find a copy of our previous minutes on our Village website and in the Village office. Deputy Mayor Greg Martin asked for a motion to accept the meeting minutes from December 19, 2024. Motion was made by Trustee Joanne Seefeldt, seconded by Trustee Ellen Hibbard. Deputy Mayor Greg Martin stated that you can find a copy of these minutes in the Clerk's office or online. All in favor, motion passed.

#### APPROVAL OF MONTHLY BILLS

Deputy Mayor Greg Martin asked for a motion to approve payment of all vouchers, on all abstracts, located with the agenda at the back of the room (attached). Motion was made by Trustee Ellen Hibbard, seconded by Trustee Joanne Seefeldt. All in favor, motion to pay all monthly bills has passed.

General Fund: \$24,998.77    Water Fund: \$9,233.36    Sewer Fund: \$2,510.56    Key2Business: \$10,835.15

#### BUSINESS

**Niagara County Emergency Medical Services Requesting Letter of Support:** Deputy Mayor Greg Martin read the request. Trustee Ellen Hibbard made a motion to approve sending a letter of support with our Deputy Mayor Greg Martin signing the support letter in the Mayor's absence. Joanne Seefeldt seconded the motion. All in favor, motion approved.

**Announce Public Hearing on February 20, 2025 for Amending Chapter 155, Vehicles, Abandoned:** Deputy Mayor Martin explained that there are copies of this amended law at the back of the room and what we have changed is the title of the chapter and have created a wider definition of abandoned and updated the fees. It has come about because some of the old laws were not strict enough to bring in front of the judge.

**Resolution 1-2025 Notice of Polling Place and Time for the Village of Wilson 2025 Election:** Deputy Mayor Greg Martin read the resolution that the election will be held on Tuesday, March 18, 2025 here at the Town Hall from Noon to 9:00pm for electing a Village of Wilson Mayor for a three year term and a Village of Wilson Trustee for a three year term. Deputy Mayor Martin asked Clerk O'Connor to take roll call. Trustee Joanne Seefeldt, yes; Trustee Ellen Hibbard, yes; Deputy Mayor Greg Martin, yes; Mayor Arthur Lawson is absent. Resolution has passed.

**Resolution 2-2025 Fair Housing, Section 3 Officer and Labor Standards Officer:** Deputy Mayor Greg Martin explained that we need this in regards to our grants. Deputy Mayor Martin asked for a motion to approve this resolution. Trustee Ellen Hibbard made a motion to approve, seconded by Trustee Joanne Seefeldt. Deputy Mayor Martin asked Clerk O'Connor to take roll call. Trustee Joanne Seefeldt, yes; Trustee Ellen Hibbard, yes; Deputy Mayor Greg Martin, yes; Mayor Arthur Lawson is absent. Resolution has passed.

**Resolution 3-2025 Declaring Election Inspectors for the March 18th Village Election:** Deputy Mayor Martin read the resolution appointing Louise Ball, Democrat; Democrat Alternate is to be determined; Katherine Pearce, Republican; Sharon Faery as Republican Alternate. Deputy Mayor Martin asked Clerk O'Connor to take roll call. Deputy Mayor Greg Martin, yes; Trustee Ellen Hibbard, yes; Trustee Joanne Seefeldt, yes. Resolution has passed.

**Resolution 4-2025 Appointing Inaugural Members to the Village Tree Advisory Board:** Deputy Mayor Martin read the resolution. Deputy Mayor Martin asked Clerk O'Connor to take roll call. Deputy Mayor Greg Martin, yes; Trustee Ellen Hibbard, yes; Trustee Joanne Seefeldt, yes. Resolution has passed.

## **REPORTS**

Deputy Mayor Greg Martin opened reports.

Code Enforcement Officer Travis Evans reported that he has issued three building permits so far this month. We currently have eleven open in the Village. He has done fourteen inspections on the new and open permits. He has handled a Short Term Rental application. One call from Niagara County Health Department about issues at a house on Ontario. Still has not been able to get ahold of the home owner. Starting to work on 2025 Fire Inspections. He has two completed already. He has had two complaints that he has taken care of. Moving forward with the Harbor Project, it is moving forward and he is asking the Board to make sure we have all the fees needed for these permits.

Superintendent of Public Works/WWTP Operator Shawn Galyen apologized for not making last months meeting as he had to attend to two water breaks within a week of each other. We have been watching a possible leak on the corner of Young and Lake. Dave Branch from the County will be coming in a week or so to look at it with him and decide from there what they may have to do. Spoke with the Town Superintendent that the salt mine can't get us a delivery and to only salt the intersections and the hill on Bay. We are currently in the draft phase for our new WWTP permit. Any concerns, please feel free to reach out to him.

Trustee Joanne Seefeldt has nothing at this time.

Trustee Ellen Hibbard has nothing at this time.

Attorney Mike Dowd has nothing at this time.

Clerk-Treasurer Carey O'Connor reminded the Board that she and Travis have building codes training on Monday, January 27th through Wednesday, January 29th. Neither of us will be in the office those days. Clerk O'Connor has also asked for approval to pay the February 1st payment to the Wilson Fire Co. #1 on February 1st. Deputy Mayor Greg Martin made a motion to approve making the payment on February 1st, seconded by Trustee Ellen Hibbard. All in favor, Clerk O'Connor can make the February 1st payment to the Wilson Fire Co. #1. Clerk O'Connor also wanted to notify that if anyone will not

be here for the March election and would like to receive an application to receive an absentee ballot, they can pick one up in the Clerk's office.

Deputy Mayor Greg Martin has been working on the 2025 event calendar and it's almost done. It will be going out to the printer at the end of the month and will be mailed to Wilson, Newfane, Ransomville, approximately 4,000 mailers. We did not get the grant for the Smart Growth Grant. We attended a debriefing and we missed a few key points and we should have spread out and used all seven and not just the two we attacked hard. The state representatives for this grant have agreed to come to Wilson to look at our area and we also have our grant writer from LaBella to come as well. Mike Marino, Village engineer emailed us that we can get an EV charger grant at possibly no cost to us. This could go a long way with our grant initiatives. We may end up with a no match depending on our income survey. We are also working on another grant application to create municipal parking. It's early on but would be a nice acquisition. He also has some OSC training that he will be attending. He told Travis he will work on the updated fees.

Deputy Mayor Martin asked Travis to elaborate on abandoned vehicles and why we need to update our village code. Travis stated when he took over as CEO for the village he ran into issues when writing a ticket, the fee was \$100.00. That fee wouldn't cover the court costs and we needed to update some of the language and fees to make it worth it and keep the village looking nice.

Deputy Mayor Greg Martin closed reports.

### **RECESS FOR PUBLIC INPUT**

Deputy Mayor Greg Martin opened recess for public input.

No public input given.

Public Input closed by Deputy Mayor Greg Martin.

### **CLOSING**

Deputy Mayor Martin stated that our next employee meeting will be held on Tuesday, February 18, 2025 here at the Town Hall at 2:30pm, and our Board meeting will be on Thursday, February 20, 2025 at 7:00pm. Deputy Mayor Greg Martin requested a motion to adjourn the Board meeting at 7:25pm. Trustee Joanne Seefeldt made a motion to adjourn the meeting, seconded by Trustee Ellen Hibbard. All in favor, meeting adjourned.

Respectfully Submitted,

*Carey L. O'Connor*

Carey L. O'Connor  
Village Clerk-Treasurer