

VILLAGE OF WILSON

375 Lake Street
P.O. Box 596
Wilson, NY 14172-0596



Gregory Martin, Mayor
Carey L. O'Connor, Clerk-Treasurer
(716)751-6764
www.villageofwilson.org

Village of Wilson Board of Trustees Minutes –June 24, 2025

Village Representatives	Present	Absent	Village Representatives	Present	Absent
Mayor Greg Martin	X		CEO Travis Evans	X	
Deputy Mayor Joanne Seefeldt	X		Attorney Michael Dowd		X
Trustee Ellen Hibbard	X		Engineer Michael Marino		X
Trustee Doug Kepner	X		Legislator David Godfrey	X	
Clerk-Treasurer Carey L. O'Connor		X			
Deputy Clerk-Treasurer Nicole Martin	X				

CALL TO ORDER

Mayor Greg Martin called the Village Board meeting to order at 7:00pm. We then proceeded with the Pledge of Allegiance.

MINUTES

Mayor Greg Martin asked for a motion to accept the meeting minutes from May 15, 2025. Motion was made by Trustee Doug Kepner, seconded by Trustee Ellen Hibbard. Trustee Mayor Greg Martin stated that you can find a copy of these minutes in the Clerk's office or online. All in favor, motion passed.

MONTHLY BILLS

Mayor Greg Martin stated that you can find a copy of our monthly bills at the back of the room. Mayor Martin asked for a motion to approve the bills. Trustee Ellen Hibbard made a motion to approve all vouchers, seconded by Trustee Joanne Seefeldt. All in favor, motion passed.

General: \$82,705.55 Water: \$952.83 Sewer: \$37,752.20 Key2Business: \$12,041.60

BUSINESS

Resolution 24-2025, Resolution to Support the Submission of a Smart Growth Planning Grant Application by the Village of Wilson: Mayor Greg Martin read the attached resolution. Mayor Martin asked Deputy Clerk Martin to take roll call to accept resolution. Deputy Clerk Martin asked via roll call, Trustee Doug Kepner, yes; Trustee Joanne Seefeldt, yes; Trustee Ellen Hibbard, yes; Mayor Greg Martin, yes. All in favor, resolution passed.

Natural Resources Inventory discussion: Mayor Greg Martin stated that there is a copy of the Natural Resources Inventory in the back of the room. He stated that this was developed as part of our Climate Smart community's process. It covers different mapping, water resources, land views, climate projections etc. Discussion ensued.

Niagara Hospice Gran Fondo Event Request: Mayor Martin stated that it's a charity bike ride on August 9, 2025. Mayor Martin would like to ask for approval of this event contingent on approval from our Attorney. Trustee Joanne Seefeldt made a motion to approve the event request contingent on the attorney's approval. Trustee Doug Kepner seconded the motion. All in favor, event request passed.

Niagara Hospice Gran Fondo sponsorship request: Mayor Greg Martin stated that we did donate last year and that the request does meet our Village donation policy, however Mayor Martin stated that he would like to do something different. He stated that he would like the board members to volunteer to donate personally instead of taking the donation out of Village funds. Mayor Martin asked the board if anyone would like to volunteer to donate and Trustee Doug Kepner stated that he would.

Celebrate Wilson! Event Request: Mayor Martin stated that Celebrate Wilson! Would like to use the gazebo for their summer concert series. Mayor Martin would like to ask for approval of this event contingent on approval from our Attorney. Trustee Ellen Hibbard made a motion to approve the event request contingent on the attorney's approval. Trustee Joanne Seefeldt seconded the motion. All in favor, event request passed.

Wilson Fire Company Auxiliary Inc. Donation request: Trustee Kepner stated that the date the request was needed by was in the past. No donation made.

Iron Man Bike Night donation request: Mayor Greg Martin stated that the Bike night event is Friday August 1, 2025. Mayor Martin stated that he will donate to this event and Trustee Kepner said he would as well.

Sharkey Repair Special use permit discussion: Mayor Martin stated that their special use permit covered their repair business and their rental business. They now added a car detail portion to their business. The board and CEO Travis Evan's discussed that Sharkey's auto could add the detail business to his current special use permit. The board stated that they need a letter from the business stating that they would like to add the detail business to the current special use permit.

PUBLIC PARTICIPATION

Mayor Greg Martin opened public participation.

No Comments

Mayor Greg Martin closed public participation.

REPORTS

Mayor Greg Martin opened reports.

Legislator David Godfrey asked if the Mayor or Deputy Clerk Martin had reached out to the county to ask questions about a possible out of Country candidate that is moving to the United States for the WWTP position. We had not. Legislator Godfrey stated that there are specific channels to hire someone in this situation. The county is there and will help guide the Village through it if that is the path they choose to go. Mayor Martin thanked Legislator Godfrey for the donation to the "Wander about Wilson" program and informed him that all the bikes and bile racks are out around town.

CEO Travis Evans stated that in 2025 he has issued 20 permits, 13 of those are open. There are 11 Short Term Rentals that are registered. The Village has 20 vacant buildings/homes. 27 fire commercial building inspections completed, two that have failed with minor violations and Travis will follow up to make sure the issue is corrected. He stated that he met with the engineer from the Harbor Park project and did a site walk. The Harbor Park project representatives should be issuing a letter to the Village and the Town of Wilson stating the hold up on the project. CEO Evans stated that he met with Jim Bowman about the shipping containers in the Fire Hall parking lot. Jim stated that they would be removed by July 1, 2025. Contractor at Autumnview needs to apply for a variance with the state for upgrades. Contractor would like to close out a permit with the work not being completed as the resident didn't follow through on their end of the contract. One car towed on Pettit due to no registration or plates. Mayor Martin asked CEO Travis Evans if there is any news on IGA. CEO Evans stated that he has had a couple reports and it looks like there will not be any movement anytime soon per the investigators. Mayor Martin stated that we should send the owners a Vacant Building registry application as the owners could complete with their intentions with the property in the future. Mayor Martin thanked CEO Evans for all his hard work.

Trustee Seefeldt stated that last weekend we had our 2nd Fix it Fest event and wished more people would utilize it.

Trustee Ellen Hibbard had nothing to report.

Deputy Clerk Nicole Martin stated that the office has been busy with tax bills and water bills.

Trustee Doug Kepner had nothing to report.

Mayor Martin reported that today is the final day of Carl and Cheryl Hill owning T & R's after 19 years of service to the community and would like to say Thank you to them for their dedication and hopes they enjoy their retirement. Over the last month the mayor stated that he had spent a lot of time with WWTP operator Shawn Galyen to learn everything needed to make it as smooth as possible when transitioning to a new hire. Mayor Martin stated that we had a GWorks meeting and requested a refund due to GWorks not holding up their end of the contract. He stated that the office will upgrade to QuickBooks online from the desk top version. Mayor Martin stated they had a Climate Smart meeting with Jason Kulaszewski. Mayor Martin stated that we completed the bronze application in 3 months and we have 154 points and only 120 points are needed to apply. We have completed both mandatory actions, created a task force and a coordinator. Completed benchmarking, government building energy audits, fleet inventory, LED lights ,complete streets policy and a natural resources inventory etc. The Village board met with Cam Worczak about a signage for the Village. There will be two new signs at the Townline Pier. Sharky's Auto repair had their ribbon cutting ceremony. Mayor Martin stated that we had multiple WWTP interviews, unfortunately none of them had the required license. Mayor Martin and Alexandria attended a climate smart communities webinar at UB. Met with the Village insurance agent. Rates are increasing 1.25%. Also met with the Village accountant and discussed the water fund in particular. The village had a historical marker ceremony at Kreuger park along with WCS students and representatives. The 2nd annual Leon festival was a success. Met with Phillip Gow from Claudia Tenney's office. Worked on the pier lease. Sent out a dozen letters of support for the village smart growth application. Worked with Christina from Labella on some grant questions and answers. Worked on contractual details with village attorney Mike Dowd. Worked on proposed water rate increases . Reached out to municipalities to learn about shared service for WWTP. Listed the job on indeed and reviewed applications as they came in. Attended the fish advisory board meeting. Set up a call about secondary insurance for village residents. Worked with Dave Branch from Niagara County on the water pressure issues. We received the RFP draft for the LWRP Grant. Mayor Martin stated that the water fund is struggling. Last year our water fund lost money. Mayor Martin would like to propose a \$1.00 per thousand gallons rate increase for water. The water fund is critical. The bathroom being installed at Martin Park through the Austin Wilson Foundation is moving along very well. The sidewalks look great.

Mayor Martin closed reports.

CLOSING

Mayor Greg Martin stated that our next Employee Meeting will be on Tuesday, July 17, 2025 here at the Town Hall at 2:30pm, and our Board meeting will be that evening at 7:00pm. Mayor Greg Martin requested a motion to adjourn the Board meeting at 7:44 pm. Trustee Joanne Seefeldt made a motion to adjourn the meeting, seconded by Trustee Doug Kepner. All in favor, meeting adjourned.

Respectfully Submitted,

Nicole Martin

Nicole Martin

Deputy Clerk Treasurer

Mayor Greg Martin closed reports.

CLOSING

Mayor Greg Martin stated that our next Employee Meeting will be on Tuesday, June 24th, 2025 here at the Town Hall at 2:30pm, and our Board meeting will be that evening at 7:00pm. Mayor Greg Martin requested a motion to adjourn the Board meeting at 7:58 pm. Trustee Joanne Seefeldt made a motion to adjourn the meeting, seconded by Trustee Doug Kepner. All in favor, meeting adjourned.

Respectfully Submitted,

Carey L. O'Connor

Carey L. O'Connor
Village Clerk-Treasurer