

## CHAPTER 18

### TRANSFER OF POWERS FROM THE PLANNING BOARD TO THE ZONING BOARD OF APPEALS

**Purpose**

**§18-1: Definitions**

**§18-2: Transfer of Powers**

**§18-4: Duties of Zoning Board of Appeals**

**§18-5: Transitional Provisions**

**§18-6: Effective Date**

[HISTORY: Adopted by the Board of Trustees of the Village of Wilson September 19, 2024 by L.L. No. 4-2024.]

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**Purpose:** The purpose of this local law is to streamline the municipal governance process by transferring the duties and responsibilities of the Planning Board to the Zoning Board of Appeals (ZBA) and dissolving the Planning Board.

**§18-1: Definitions.**

**Planning Board:** The Planning Board of the Village of Wilson, which is hereby dissolved.

**Zoning Board of Appeals (ZBA):** The Zoning Board of Appeals of the Village of Wilson, which will assume the duties and responsibilities of the Planning Board.

**§18-2: Transfer of Powers.**

All powers, duties, and responsibilities previously held by the Planning Board are hereby transferred to the Zoning Board of Appeals (ZBA). This includes, but is not limited to:

- A. Recommending amendments to the zoning chapter.
- B. Evaluating changes to the Master Plan.
- C. Considering the effects of proposed amendments or changes on the established pattern of the zoning chapter.
- D. Reporting to the Village Board of Trustees with reasons for recommendations, describing changes in conditions warranting amendments, and including statements for any recommendations against proposed amendments.

**§18-3: Dissolution of Planning Board.**

The Planning Board of the Village of Wilson is hereby dissolved effective September 19, 2024. All records, documents, and ongoing matters shall be transferred to the ZBA.

**§18-4: Duties of Zoning Board of Appeals (ZBA).**

The Zoning Board of Appeals (ZBA) shall:

- A. Assume all duties and responsibilities of the Planning Board.
- B. Conduct all matters in accordance with existing procedures unless otherwise specified in this law.
- C. Report to the Village Board of Trustees in the same manner as the Planning Board did, providing comprehensive evaluations and recommendations.

**§18-5: Transitional Provisions.**

To ensure a smooth transition:

- A. All ongoing projects, applications, and matters before the Planning Board as of September 19, 2024, shall be transferred to and completed by the ZBA.
- B. The ZBA shall maintain all records and documents transferred from the Planning Board.

**§18-6: Effective Date.**

This local law shall take effect immediately upon filing with the Secretary of State, with the transition to be completed by September 19, 2024.